



### Rescue Facility Permit Renewal Application Instructions

Below is a listing of the required forms to be completed to renew a Rescue Facility permit.

1. Rescue Facility Permit Renewal Application form.
2. If modified since last submission, a revised written plan of action if one of the animals listed escapes.
3. If modified since last submission, a letter from the Sheriff of the county where the animals are held acknowledging receipt of the revised written plan of action.
4. If modified since last submission, a letter from the chief law enforcement officer of the township or municipal corporation where the animals are held acknowledging receipt of the revised written plan of action.
5. If new animals were added since the last application, an Affidavit of Sterilization of each animal. If applicable, a copy of the veterinarian's determination that sterilization of any male animals in possession of applicant is medically contraindicated.
6. If applicable or employees have been added or removed, an E-1 form listing applicant's employees.
7. Affidavit regarding compliance with facility and care standards as provided in the Ohio Administrative Rules.
8. Affidavit regarding no public contact with any dangerous wild animals in possession of applicant.
9. If Applicable, proof of tax exempt status

**ALL INCOMPLETE/INCORRECT APPLICATIONS WILL BE RETURNED,  
UNPROCESSED.**

